On organization's letterhead

APPLICATION
FOR IMPLEMENTATION OF CONVERSION OPERATION

We ask you to convert _____ (currency, if the amount is known in the currency, the amount in figures and words) into _____ (counter-currency, if the amount is known in the counter-currency, the amount in figures and words) at the appropriate rate.

Write off currency from the account:
Account in currency: No.   20208***, Bank code***_____

Credit counter-currency to account:
Account in counter-currency: No.   20208***, Bank code***_____

Application submission/acceptance time: ___:___ hours DD/MM/YY

(legal person)

Director   stamp here   (signature)

Chief Accountant   Stamp here.   (signature)